



REQUEST FOR PROPOSAL

**“FIBER OPTIC CABLING INSTALLATION
AND MAINTENANCE SERVICES”**

ANNUAL CONTRACT

Release Date: Nov 14, 2016

REQUEST FOR PROPOSAL

Sealed Envelope shall be marked with the following information:

“FIBER OPTIC CABLING INSTALLATION AND MAITENANCE SERVICES”

ANNUAL CONTRACT

OPENING: March 09, 2017

Schedule Of Events

<p>Mandatory Pre-Proposal Conference will be held at: Tifton City Hall Council Chambers 130 East 1st Street Tifton, Georgia 31794</p>	<p>2:00 PM December 08, 2016</p>
<p>Requests for Clarifications and Questions must be emailed to: FiberProposal@tifton.net. Requests will be received until:</p>	<p>5:00 PM February 16, 2017</p>
<p>Clarifications, Modifications, and/or Responses will be posted on the City of Tifton’s website: http://www.tifton.net/business/bids-rfps/.</p>	<p>Posted as Needed</p>
<p>Sealed Proposals will be accepted until the Opening Date and Time. Any late submittals received will <i>not</i> be considered. Submittals are to be:</p> <p>-Mailed to: City of Tifton Office of the City Manager Post Office Box 229 Tifton, Georgia 31793</p> <p>-Delivered to: City of Tifton Office of the City Manager 130 East 1st Street Tifton, Georgia 31794</p> <p><i>“FIBER OPTIC CABLING INSTALLATION AND MAITENANCE SERVICES”</i></p>	<p>10:00 AM March 09, 2017</p>

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Article I. REQUEST FOR PROPOSAL OVERVIEW AND PROCEDURES

Section 1.01 Purpose

- (a) The City of Tifton, Georgia invites proposals from all interested and qualified firms to provide fiber optic cabling and splicing services for the City's Department of Information Technology.
- (b) The intent of this RFP is to enable the City of Tifton to evaluate vendor experience, qualifications, and capabilities for ongoing Fiber Optic Installation and Maintenance Services. The City is seeking to enter into a professional services agreement with a qualified vendor to develop, install, and maintain a Fiber Optic Infrastructure for the City.

Section 1.02 Overview/Background

- (a) It is the intent of this RFP to establish a Contract Unit Price for all items and/or work which may be requested by the Department of Information Technology. Such items will be described in a purchase order and will be used to determine compensation for all work covered by the purchase order.
- (b) The initial term of the resulting annual contract shall be for a period of one (1) year from the date of the executed agreement. The City reserves the right to renew the contract for three (3) 12-month periods by mutual consent of both parties.

Section 1.03 Quantity of Work

- (a) The City does not guarantee any minimum quantity of work. The City anticipates, at a minimum, the three (3) phases listed in the RFP to be completed within the first year of the contract. Additional projects may be added at any time.

Section 1.04 Proposals for Assigned Projects

- (a) Prior to issuing a notice to proceed or a purchase order, the City's Department of Information Technology will request an estimate of cost or proposal for a project with line items detailed from the pricing schedule as submitted on the proposal with the understanding that unknown conditions may increase or decrease the estimate.

Section 1.05 Mandatory Pre-Proposal Conference

- (a) The City requires that a representative from all firms responding to the project attend a Pre-Proposal Conference on **December 08, 2016** at **2:00 PM E.D.T.** at the following location:

Tifton City Hall
Council Chambers
130 East 1st Street
Tifton, Georgia 31794

Section 1.06 Proposal Submission

- (a) Three (3) printed copies and one (1) digital copy on CD or flash drive of the completed proposal must be received by **March 09, 2017** at **10:00 AM E.D.T.** Proposals must be submitted in a sealed envelope or container stating on the outside the proposer's name, address, telephone number, and the RFP title to:

**City of Tifton
Office of the City Manager
Post Office Box 229
Tifton, Georgia 31793**

- (b) Hand delivered copies may be delivered to the address below ONLY between the hours of 8:00 AM and 5:00 PM E.S.T., Monday through Friday, excluding holidays observed by the City of Tifton.

**City of Tifton
Office of the City Manager
130 East 1st Street
Tifton, Georgia 31794**

- (c) Proposers are responsible for informing any commercial delivery service, if used, of all delivery requirements and ensuring that the required address information appears on the outer wrapper or envelope used by such service.
- (d) The City is not responsible for any proposals lost or delayed by the delivery services.

Section 1.07 Clarification and Communication Concerning RFP

- (a) If there is any question whatsoever regarding any portion of the specifications, it shall be the Proposer's responsibility to seek clarification by submitting questions. All questions must reference the RFP title and be submitted in the form of an email to **FiberProposal@tifton.net** by **5:00 PM** on **February 16, 2017**. No verbal questions will be accepted. Responses will be posted on the City's website: **<http://www.tifton.net/business/bids-rfps/>**.
- (b) From time to time, the City may release written changes to a solicitation. The City shall post notification and written addenda to the City's website. However, it is the ultimate responsibility of the Proposer to ensure that they have all applicable addenda prior to the proposal submission. Therefore, it is encouraged that all Proposers frequently review the City's website: **<http://www.tifton.net/business/bids-rfps/>**.
- (c) Proposers seeking an award of a City contract shall not initiate or continue any verbal/written communication regarding this solicitation with any City officer, elected official, employee, or any other City representative without permission of the City between the date of the issuance of the solicitation and the date of the final contract award by the City Council.
- (i) *Violations will be reviewed by the City Management. If determined that such communication has compromised the competitive process, the offer submitted by the individual, firm, or business shall be disqualified from consideration for award. An exception to the above would be emailing request for clarifications and/or questions to the **FiberProposal@tifton.net** designee regarding this solicitation.*

Section 1.08 Late Proposals, Late Modifications, and Late Withdrawals

- (a) Proposals received *after* the proposal due date and time will not be considered. Modifications received *after* the proposal due date and time will not be considered.
- (b) No responsibility shall attach to the City of Tifton for the premature opening of an RFP not properly addressed/identified and/or delivered to the proper designation.
- (c) All expenses involved in the preparation and submission of proposals to the City of Tifton or any work performed in connection therewith is the responsibility of the Proposer(s).

Section 1.09 Rejection of RFP's

- (a) The City of Tifton may reject any and all RFP's and reserves the right to waive any irregularities or informalities in any RFP or in the proposing procedure.
- (b) Proposals received after said time or at any place other than the time and place as stated in the notice will not be considered.

Section 1.10 Non-Collusion Affidavit

- (a) By submitting a proposal, the Proposer represents and warrants that such RFP is genuine and not a sham, collusive or made in the interest or behalf of any person not therein named, and that the Proposer has not directly or indirectly induced or solicited any other Proposer to put in a sham RFP, or any other person, firm, or corporation to refrain from proposing and that the proposer has not in any manner sought by collusion to secure to that Proposer any advantage over any other Proposer.
- (b) By submitting a proposal, the Proposer represents and warrants that no official or employee of City of Tifton has, in any manner, an interest, directly or indirectly, in the RFP, the contract which may be made under it, or in any expected profits to arise there from.

Section 1.11 Hold Harmless and Indemnification

- (a) The Proposer agrees, insofar as it legally may, to indemnify and hold harmless the City of Tifton, its officers, employees, and agents from and against all loss, costs, expenses, including attorneys' fees, claims, suits, and judgments, whatsoever in connection with injury to or death of any person or persons or loss of or damage to property resulting from any and all operations performed by the Proposer, its officer, employees, and agents under any of the terms of this contract.

Article II. SCOPE OF WORK

Section 2.01 General Information

- (a) The City of Tifton seeks to enter into a contract with a professional firm that would provide design, engineering, and installation services related to a structured fiber optic network infrastructure interconnecting city facilities (listed below). Projects may be funded from local, state, and/or federal sources. Services under the resulting contract would provide all design and installation services for the City and provide ongoing support as-needed for a one-year period with the option to extend support annually.
- (b) Primary Facilities:
 - (i) **City Hall (Myon) – 130 East 1st Street**
 - (ii) **Police Department – 130 East 5th Street**
 - (iii) **City Complex – 1000 Armour Road**
- (c) Extended Facilities:
 - (i) **Tift Theatre – 320 South Main Street**
 - (ii) **Main Street/DDA – 504 South Main Street**
 - (iii) **Senior Center – 315 West 2nd Street**
 - (iv) **Main Fire – 403 Forrest Avenue**
 - (v) **North Fire – 4117 Georgia Highway 125**
 - (vi) **Fulwood Park – 979 South Tift Avenue**
 - (vii) **Waste Water Treatment Plant – Old Brookfield Road**
 - (viii) **South Fire – Old Union Road**
 - (ix) **Westside Fire – 60 North Carpenter Road**
 - (x) **Natural Gas Plant – 2075 Whiddon Mill Road**
- (d) Optional Facilities:
 - (i) **Main Landfill – 445 Mitchell Store Road, Omega, Georgia**
 - (ii) **Old City Hall (Bass Plant) – 204 North Ridge Avenue**

Section 2.02 Scope of Work/Specifications

The scope of work anticipated under this contract may include, but will not be limited to the following:

- (a) The work covered by these specifications consists of furnishing all labor, construction equipment, mobilization, and traffic control necessary for the installation of single-mode fiber optic cable.
- (b) The Proposer shall be responsible for meeting all local codes, including obtaining any necessary permits.
- (c) Proposer shall be responsible for any and all fees that pertain to the system and the work of the successful Proposer required by state, county, or local municipality's laws.
- (d) The Proposer shall provide all labor, traffic control, construction equipment, form work, temporary braces, and any other items, machinery, or equipment necessary to perform the required work.

- (e) The Proposer shall provide all fill materials, gravel, cement, wire, cable, loop sealant, PVC conduit, sealant, and any miscellaneous items such as wire connectors, fasteners, nuts, bolts, and washers to provide a complete system. The cost of all such materials, supplies, or miscellaneous items that are supplied by the Proposer shall be included in the Contract Unit Price for the applicable proposal item.
- (f) Proposer shall provide specifications and cut sheets for fiber optic cable and associated items used as part of this contract with the proposal submission.
- (g) The fiber optic cable shall be Corning Glass, All-Dielectric, Gel-Free, Loose Tube, Single Jacket cable.
- (h) Splice trays shall be Preformed Line Products Coyote Closure, and shall include all splice trays and entrance kits needed to provide a complete and water tight installation.
- (i) Proposer shall provide #10 tracer wires inside of the duct with the fiber and provide marker post that shall be approved by the City.
- (j) All underground conduits shall maintain a minimum 36" cover, unless crossing a state or county road, which requires a 48" minimum cover.
- (k) All 90-degree bends shall be a minimum 38.2" radius, unless otherwise specified.
- (l) Any and all improvements as a result of damaged to areas such as asphalt or concrete pavement, curbs, gutters, walk, drainage ditches, embankments, shrubs, trees, grass sod, etc. shall be restored to original or better condition.
- (m) Proposer shall meet or exceed the City's standard construction details and follow all federal, state, and local regulations in accordance with this type of underground construction.
- (n) Proposer shall be responsible for calling in all locates in accordance with the Utilities Protection Center and Georgia Dig Laws before beginning construction. Proposer shall also be responsible for securing all permits associated with this work.
- (o) Proposer shall provide as-built drawings with station locations for all the underground fiber optic cable and/or conduit, handholds, and other facilities installed.
- (p) The cable should be installed underground in 2" HDPE conduits via horizontal directional drilling.
- (q) The Proposer shall be responsible for installing all handholds, terminations, splices, materials, and equipment needed for a complete installation.
- (r) Proposer shall report to the City Representative, or other authorized representative, before commencement of work.
- (s) Once awarded, the successful Proposer agrees to submit any data required by City of Tifton within fifteen (15) calendar days after oral or written request.

Section 2.03 Design Considerations

- (a) All locations should be interconnected with a minimum of four (4) direct path single mode fibers to the primary facility located at the Police Department.
- (b) Initial Designs must provide Underground Installation utilizing multi-channel conduit.
 - (i) *Design must leave a minimum of one (1) channel open for future expansion.*
- (c) Design should include a primary "trunk" with a minimum of 96 fibers to interconnect (utilizing a ring design) the three (3) primary locations (City Hall, Police Department and Complex).
- (d) The proposal package should include a Not to Exceed Maximum Cost for design, installation, termination, and testing of all fibers.

- (e) The Not to Exceed Maximum Cost should be listed individually for all connections between locations.
- (f) The proposal package should include a phased project work scope and timeframe required for completion of each phase.
 - (i) *Phases 1,2, and 3 should be completed within the 1st year of the contract.*
- (g) All fiber counts are listed as minimum number required.
 - (i) **Phase 1 – Primary Facilities**
 - a) *City Hall to Police Department (96 Fibers) (0.25 mile)*
 - b) *Police Department to Complex (96 Fibers) (1.8 miles)*
 - c) *City Hall to Complex (96 Fibers) (1.3 miles)*
 - d) *Police Department to Main Street/DDA (4 Fibers) (0.3 mile)*
 - e) *City Hall to Theatre (4 Fibers) (0.1 mile)*
 - (ii) **Phase 2 - Extended Facility Connections**
 - a) *City Hall to Main Fire (8 Fibers) (0.6 mile)*
 - b) *City Hall to Senior Center (8 Fibers) (0.6 mile)*
 - c) *City Hall to Fulwood Park (8 Fibers) (1 mile)*
 - d) *West Fire to City Hall (8 Fibers) (3.25 miles)*
 - (iii) **Phase 3 – Remote Offices**
 - a) *Natural Gas to West fire (4 Fibers) (0.9 mile)*
 - b) *Police Department to South Fire (4 Fibers) (1.15 miles)*
 - c) *North Fire to Fulwood Park (4 Fibers) (2.1 miles)*
 - d) *Complex to Waste Water Treatment (4Fibers) (1.5 miles)*
 - (iv) **Optional Phase – Extended Office**
 - a) *South Fire to Landfill (4 Fibers) (7 miles)*
- (h) The package will include an annual cost estimate for ongoing support which should include a guaranteed 4-hour onsite response time to critical service outages.
- (i) Approval to begin work on each project shall be evidenced by a City of Tifton issued purchase order or contract. No work shall be performed prior to the issuance of a purchase order or contract, and no changes in the work shall be made without a written change order.

Section 2.04 Emergency Work

- (a) Emergency Work is defined as work required to provide immediate safety and welfare of the public, and will include all work necessary to repair or rebuild an affected network segment. Emergency Work is distinguished from regular work by the response time required to begin the work and by the time allotted to complete the work.
- (b) Work requiring a response time of twenty-four (24) hours or greater shall not be considered Emergency Work. Once Emergency Work begins, the Proposer is to diligently pursue completion of the work and shall work beyond regular working hours and on weekends, if necessary, to restore the situation to the satisfaction of the City. Some work efforts, such as site restoration and clean up, may be delayed until the next business day, if agreed to by the City.

- (c) Emergency Work will be authorized by the Department of Information Technology and the Proposer may be given written or oral authorization to proceed. In many cases, a purchase order will follow the notice to proceed. Once the Proposer has been given authorization to proceed with Emergency Work, such work shall begin as soon as possible, but must begin work within four (4) hours of such notice. The City will not require the emergency response time to be less than four (4) hours.
- (d) Emergency Work may be required as a result of traffic accidents, storms, vandalism, or equipment failures.

Section 2.05 Project Inspection

- (a) The City will provide a Project Manager for Fiber Optic Cabling and Splicing Services.
- (b) All contacts with the City shall be through the Project Manager, including correspondence, coordination, and inspection.
- (c) The Project Manager will be responsible for inspection and acceptance of all work performed as a part of this contract.
- (d) For final project inspection, the Proposer shall notify the Project Manager only after the project is complete and ready for inspection.
- (e) The Project Manager has the right to suspend the final inspection if numerous discrepancies are encountered, until such time that the Proposer can recheck his work and assure that it is ready for a final inspection.
- (f) The Project Manager may postpone work at a site; redirect the priorities previously established for the Proposer; or assign additional work or items associated with Emergency Work.

Section 2.06 Codes, Permits, Fees, Licenses and Laws

- (a) All permits, fees, arrangements for inspections, licenses, and costs incurred for the same shall be the sole responsibility of the successful Proposer.
- (b) Effective July 1, 2008: All General Contractors must have a current valid license from the State Licensing Board for Residential and General Proposers, unless specifically exempted from holding such license pursuant to Georgia Law, O.C.G.A. Section 43-41-17.
- (c) State Law regarding Worker Verification requires that all who enter into a contract for the physical performance of services with the City must satisfy O.C.G.A. §13-10-91 and Rule 300-10-1-.02, in all manner, and such are conditions of the contract. By submitting a proposal to the City, the Proposer certifies that in the event it employs or contracts with any subcontractor(s) in connection with the contract, the Proposer shall secure from the subcontractor(s) such subcontractor(s) indication of the employee-number category applicable to the subcontractor, as well as attestation(s) from such subcontractor(s) that they are in compliance. Such attestation(s) shall be maintained and may be inspected by the City at any time. An affidavit of such compliance included with the proposal must be signed by the Proposer and will become part of the contract.

Article III. VENDOR QUALIFICATIONS

Section 3.01 Required Corporate and Technical Experience

- (a) The firm's personnel must have completed design engineering services for at least two (2) State of Georgia municipalities or counties.
- (b) The firm must employ or utilize consultants who are Professional Engineers registered in Georgia, and who have served as the design engineer on at least three Technology Projects in the State of Georgia.

Section 3.02 Proposal Format

All proposals must include the information outlined below and in the following order. (Proposals shall be tabbed and include a table of contents.)

- (a) Cover Letter: A brief cover letter of introduction and interest.
 - (i) Business Information: State the full name and address of your organization and the office that will perform the services described in this proposal. Include telephone number, point of contact, and official signature of an authorized company representative. Indicate whether you operate as a sole proprietorship, partnership, or corporation. Include the state(s) in which you are incorporated and/or licensed to operate.
 - (ii) Company History
 - (iii) Contact Information
 - (iv) Office Location(s) (include business address)
 - (v) Demonstrated Company Financial Stability
- (b) Statement of the Firm's Qualification: Statement of the firm's understanding of the project and qualifications for providing requested services.
- (c) Additional Services Required: Based on the firm's understanding of the project, identify any additional services that might be required for a successful program.
- (d) Project Team: An organization summary of key personnel proposed for the project, including designations of the Team Leader, Project Engineer, person(s) responsible for all proposed communications with the owner, and all proposed sub-consultants and descriptions of their roles.
- (e) Reference Projects: Examples of at least three (3) "reference projects" which represent the engineering team's approach to develop solutions for projects of similar scale and complexity, and the information on these projects must indicate the contributions of proposed key personnel in the development of the "referenced projects" cited in the submittal.
 - (i) For each of the three (3) projects required above, provide the following information:
Name of Project, Name, Position or Title, Address, and Telephone Number of the Contact Person currently employed by Owner.
 - (ii) Additionally, include the month and year of the project's completion.
- (f) Time/Cost Procedures: A statement discussing your firm's procedures for controlling project time and cost during the design and construction phases.
- (g) Current Project Assignments: Identify the current project assignment(s) and the currently identified completion date(s) for projects currently being managed by the key individuals proposed for our project.

- (h) Other Relevant Information: Include any other relevant information concerning the project in this section.

Section 3.03 Fee Proposal Format

The Proposer shall provide a brief description of the services to be included for each phase of the project in a separate tabbed section of the proposal.

- (a) Projected Costs and Timeline of Completion for each phase must be provided.
- (b) Proposers must utilize the Projected Route provided between all facilities for Cost and Timeline Projections. (These will be used for Proposer Cost Comparisons.)
 - (i) *Alternate paths may be provided as cost alternatives, but will not be utilized for final cost evaluations.*
- (c) Proposer shall provide a Detailed Price Structure for the requested services, along with Unit Prices for future services.
- (d) The Proposer shall provide proposed fees as outlined in the Fiber Optic Cabling and Splicing Services Fee Proposal Cost Sheet below.
- (e) The City expects the proposed fees for this RFP to remain firm during the contract term. If there are price changes proposed, they must be submitted in writing to the Director of IT no later than sixty (60) days prior to any contract renewal.
 - (i) *Price changes must be approved by the Director of IT and City Management. Should price changes not be acceptable to both parties, the contract will not be renewed*

Section 3.04 Insurance Requirements

- (a) The firm must maintain the minimum levels of corporate insurance. The firm should include a certificate of insurance indicating that your firm currently has the following insurance coverage:
 - (i) *General liability in the amount of \$1,000,000 per occurrence and \$2,000,000 general aggregate;*
 - (ii) *Comprehensive and automobile liability insurance in the amount of at least \$1,000,000;*
 - (iii) *Workman's compensation insurance in the amount required by Georgia Law; and*
 - (iv) *Professional liability insurance in the amount of at least \$2,000,000.*
- (b) A current certificate of insurance should be included in your proposal.
- (c) Any exceptions should be clearly identified in a separate section of your proposal.

FEE PROPOSAL FORM

Project Pricing

ATTACH DETAILED PRICING STRUCTURE FOR EACH PHASE.

Description			
Phase Total Projected Costs			
Costs for Emergency Work			
Item No.	Description	Unit of Measure	Unit Price
1	2" Directional Bore & HDPE Conduits	LF	
2	Install 4 Strand Fiber	LF	
3	Install 8 Strand Fiber	LF	
4	Install 96 Strand Fiber	LF	
5	Install Handhold – (Max 600 feet apart)	EA	
6	Cut & Restore Pavement	Sq Ft	
7	Cut & Restore Curb and Gutter	Sq Ft	
8	Cut & Restore Sidewalk	Sq Ft	
9	Install Small Splice Closure	EA	
10	Install Large Splice Closure	EA	
11	Fusion Splice Fiber Strand	EA	
12	Terminate Fiber Strand (LC Connector)	EA	
13	In Building Termination	EA	
14	Acceptance Test Fiber Strand	EA	
15	Underground Route Engineering	LF	

Unit pricing should reflect **BOTH** labor and materials.

NOTE: All charges listed above are inclusive; the City will not be responsible for charges that are not included on this price sheet.

FIRM NAME: _____

ADDRESS: _____

CITY/STATE/ZIP _____

SIGNATURE OF FIRM'S OFFICIAL: _____

TITLE: _____

PRINTED NAME: _____

Article IV. PROPOSAL EVALUATION AND SELECTION PROCESS

Section 4.01 Evaluation Criteria

- (a) Responses to this RFP will help the City identify the most qualified vendor and will be indicative of the level of the firm's commitment. The City will evaluate the qualifications, references, overall fit with the City of Tifton, as well as the pricing range/cost to determine the most qualified firm.
- (b) The Proposer's submittal must fully address the requirements listed in this solicitation and the Proposer's degree of experience, knowledge, and ability to provide experienced and qualified support staff. It is the City's intention to select a firm which is the most qualified to meet its needs. The award shall be based on, but not limited to the following factors:

RFP EVALUATION CRITERIA	Scoring Value Maximum Points
Methodology and Technical Scoring	
Experience with similar projects and references.	15
Qualifications of Proposer and Proposer's personnel. Technical expertise, education, and experience of team members.	20
Overall completeness, clarity and quality of the proposal and responsiveness to the requirements of the RFP.	15
Proposal COST Values	
Proposer must provide a detailed price structure and timeline for each of the projects phases: <ul style="list-style-type: none"> • Phase 1 Exhibit Core Project • Phase 2 Exhibit Extended Facilities • Phase 3 Remote Offices 	25
Proposer must provide per unit pricing as requested in the Cost Sheet	25
MAXIMUM SCORING POINTS TOTAL	100
Oral Presentation (Additional)	
At the sole discretion of the Selection Committee, an interview/presentation may be required before the final selection and award to a Proposer. Submittal of material and information during an interview/presentation could add up to 15 additional points to the total score of the Proposer.	15 <i>(additional points, if an oral presentation is requested)</i>

The Scoring Formula for the above Methodology and Technical Points is as follows:	
<i>Excellent</i>	.75 - 1.00
<i>Good</i>	.50 - .74
<i>Fair</i>	.25 - .49
<i>Poor</i>	0 - .24
Multiply scoring formula by possible scoring value maximum point allotment. ***Example: If you score a firm .6 (Good) on Methodology and Technical and multiply .60 x 50 (maximum scoring points), this would equal to 30 points.	

SPECIAL NOTE - *the Proposal Cost will be evaluated as follows:*

- Lowest Conforming Proposal.....25 points
- Proposals within 5% of Lowest Proposal.....20 points
- Proposals within 7% of Lowest Proposal.....15 points
- All Others.....10 points

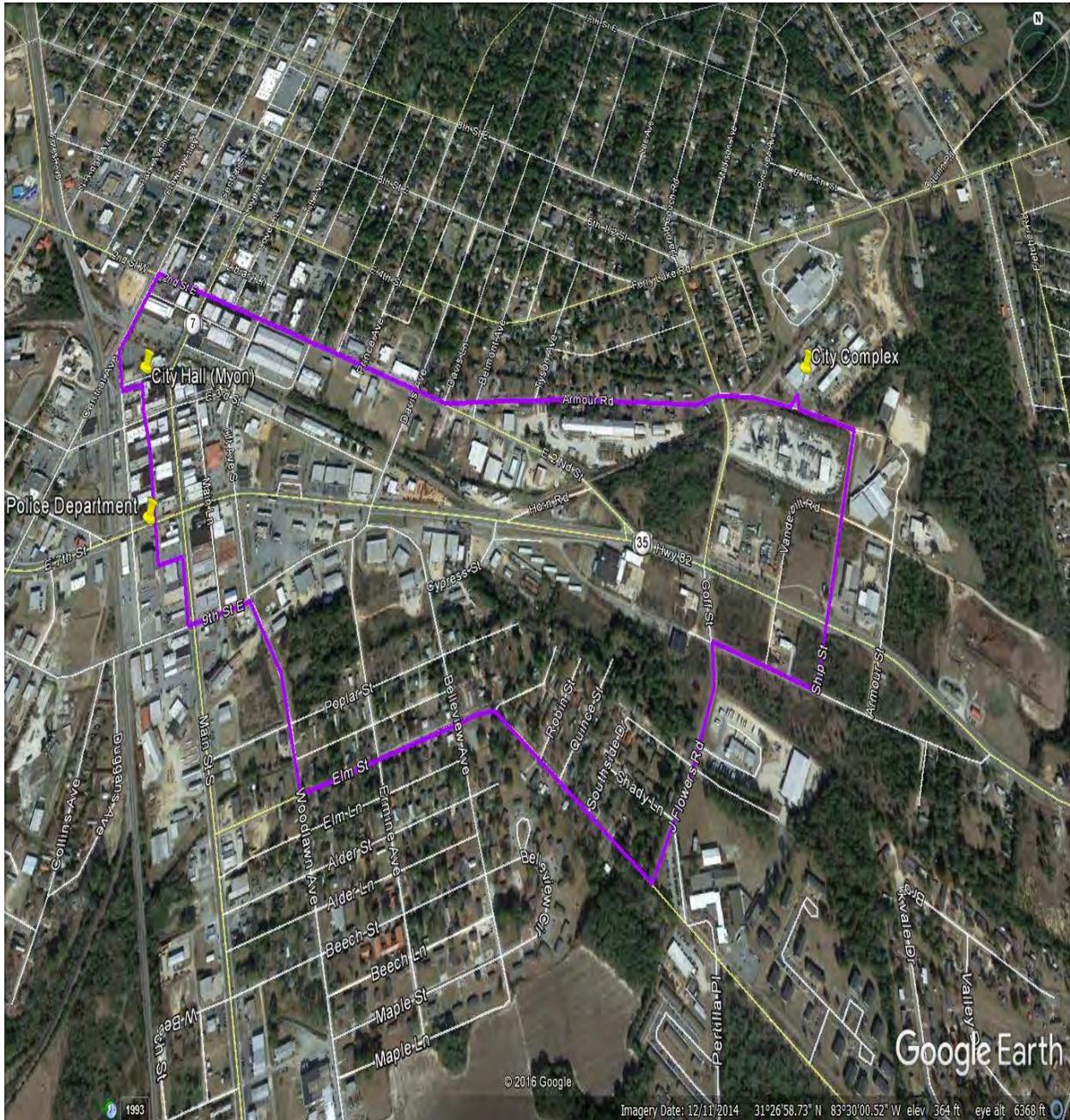
Section 4.02 Selection Process

The selection process will involve the following phases:

- (a) Phase 1: A City Review Team will evaluate vendor submittals. The initial review will determine conformance to submission requirements and whether responses meet minimum criteria established. Review will include the vendor's acceptance of RFP terms and completeness of submissions.
- (b) Phase 2: Interview of most qualified applicants.
 - (i) *Oral Presentations, if Necessary/Requested*
- (c) Phase 3: Review team will check references given.
- (d) Phase 4: The City will enter into negotiations leading to a professional services agreement.
 - (ii) *If negotiations cannot be completed successfully, then the City reserves the right to negotiate with the second highest ranked firm. Recommendations for an award will be the Proposer with whom potential contract negotiations were successful.*
- (e) Phase 5: City staff will present recommended proposer and contract to City Management and Council for approval.
- (f) Optional Best and Final Offer Process: Optional step in the selection process and may be used when
 - (i) *No single response addresses all the specifications.*
 - (ii) *The cost submitted by all proposers is too high.*
 - (iii) *The scores of two (2) or more proposers are very close after the evaluation process.*
 - (iv) *All proposers submitted responses that are deficient in one or more area.*

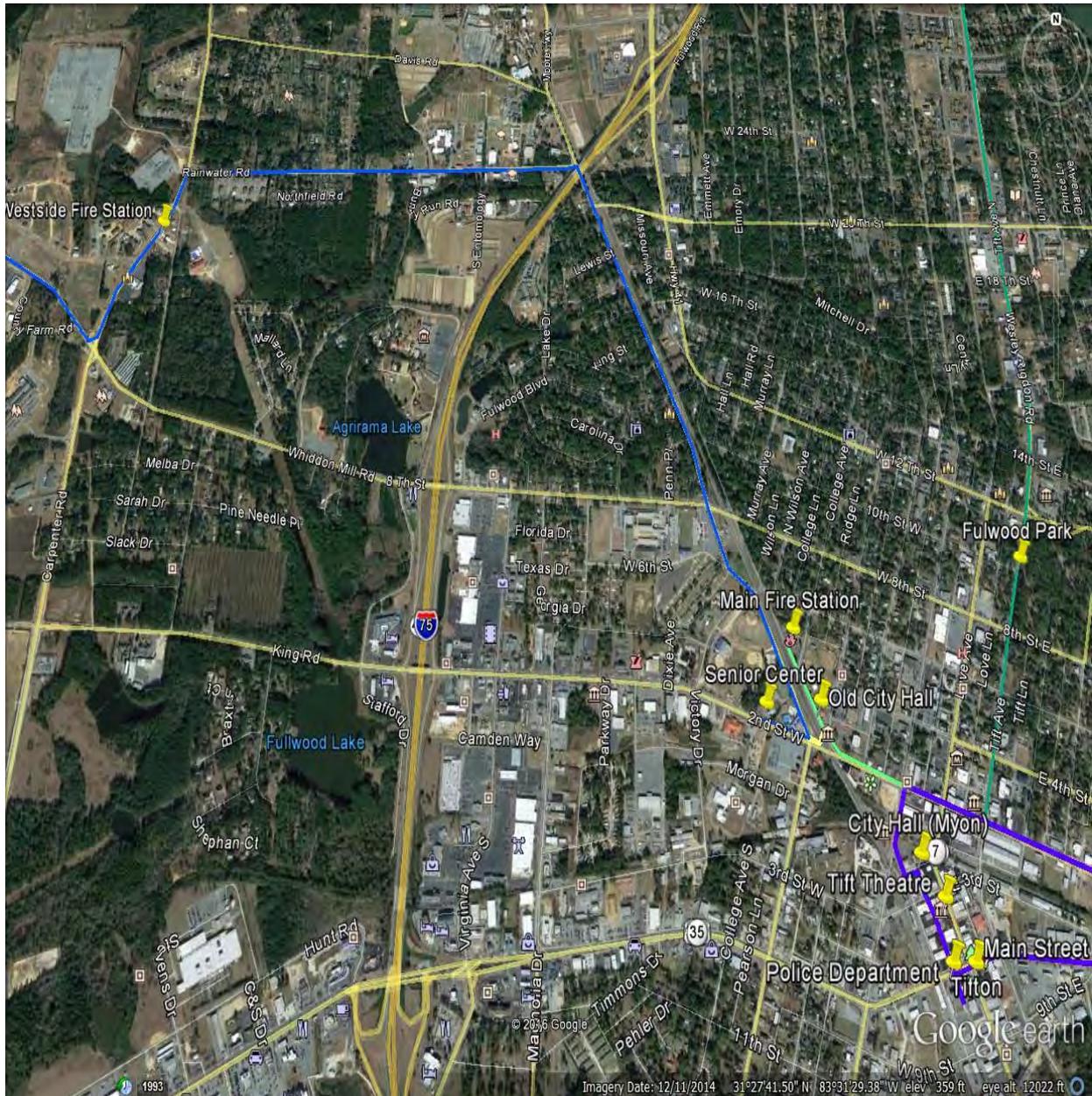
Phase 1

- Primary Facilities (96 Fibers to Buildings) **(3.45 miles total)**
 - City Hall to Police Department **(0.25 miles)**
 - Police Department to Complex **(1.8 miles)**
 - City Hall to Complex **(1.3 miles)**
 - City Hall to Theatre (4 Fibers) **(0.1 mile)**



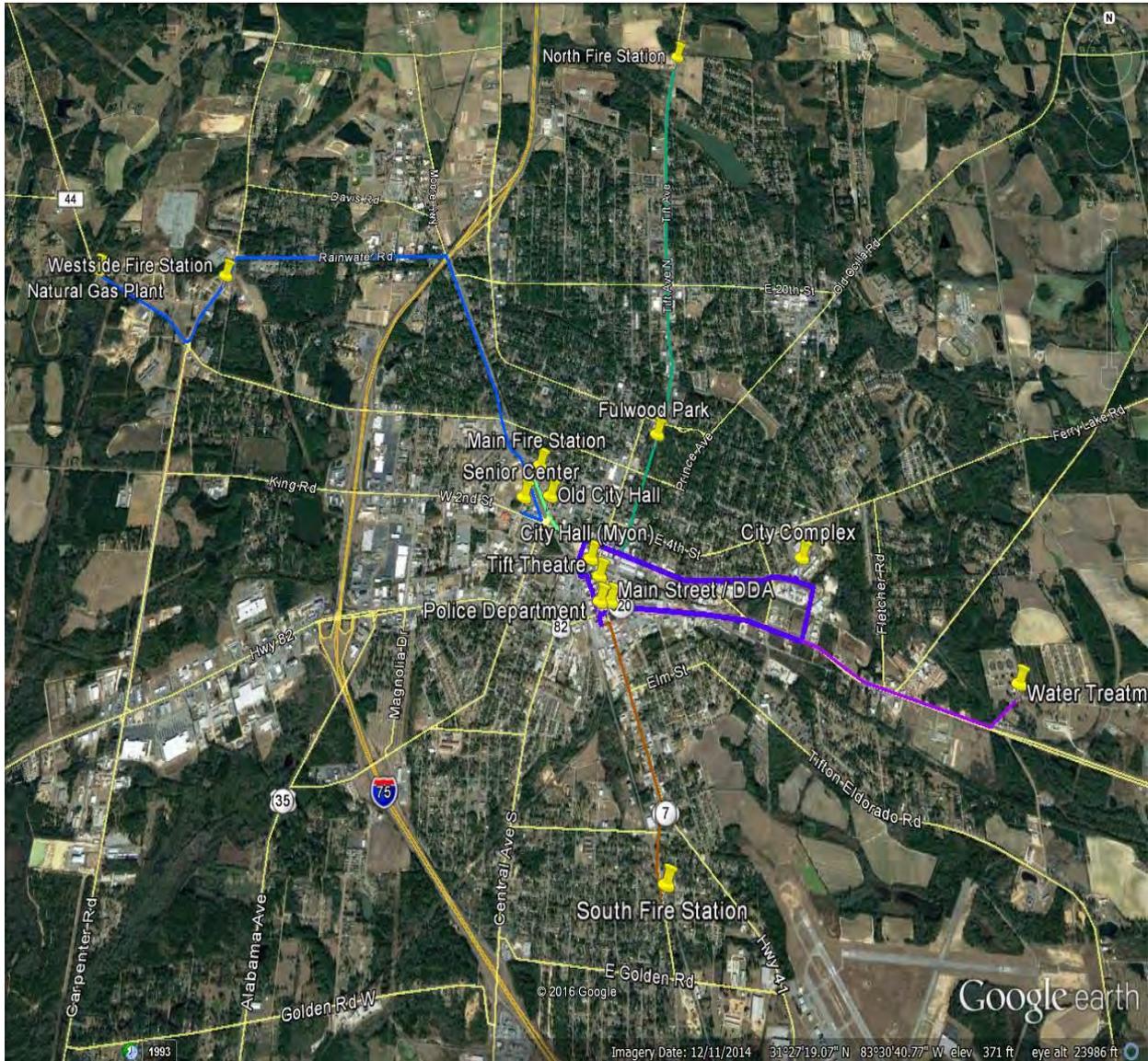
Phase 2

- Extended Facility Connections..... **(5.45 miles total)**
 - City Hall to Main Fire (8 Fibers) **(0.6 mile)**
 - City Hall to Senior Center (8 Fibers) **(0.6 mile)**
 - City Hall to Fulwood Park (8 Fibers) **(1 mile)**
 - West Fire to City Hall (8 Fibers) **(3.25 miles)**



Phase 3

- Remote Offices.....(5.65 miles total)
 - Natural Gas to West Fire (4 Fibers) (0.9 miles)
 - Police Department to South Fire (4 Fibers) (1.15 miles)
 - North Fire to Fulwood Park (4 Fibers) (2.1 miles)
 - Complex to Waste Water Treatment (4 Fibers) (1.5 miles)



Phase Optional

- - If Funding Available
 - South Fire to Landfill (4 Fibers) (7 miles)

