

**City of Tifton**  
**Invitation to Bid**  
**Pest and Termite Control Services**  
**Bid #: 2022 - 06**

**Advertisement**

The City of Tifton is currently seeking sealed bids for **Pest and Termite Control Services**. Bids will be accepted at the Office of the City Manager located at Tifton City Hall, 130 E. 1<sup>st</sup> Street, Tifton, Georgia until **October 12, 2022 at 11:00 AM**, at which time they will be opened and read aloud. Bid documents can be obtained by visiting [www.tifton.net](http://www.tifton.net). A **non-mandatory pre-bid meeting** will be held on **Friday, September 23, 2022, 10:00 AM**, at **Tifton City Hall**.

The City of Tifton provides equal opportunity for all businesses and does not discriminate against any person or business because of race, color, religion, sex, national origin, and handicap or veterans status. This policy ensures all segments of the business community have access to supplying the goods and services needed by the City of Tifton. The City of Tifton reserves the right to waive all technicalities, reject any or all bids, and make the award in the best interest of the City.

**Bid Contact**

All questions pertaining to the bid documents and requirements should be directed to Emily Beeman, Deputy City Manager.

**Emily Beeman**  
*Deputy City Manager*  
Phone: 229-391-3862  
[ebeeman@tifton.net](mailto:ebeeman@tifton.net)

**Scope of Work**

The City of Tifton desires to establish a contract for Pest and Termite Control Services with a certified pest control contractor. Contractors will be responsible for furnishing all materials, equipment, labor, supervision, transportation, and licensing required to provide preventive pest control services and on-call pest control services at each city facility.

Required Services Include:

1. Monthly Pest Control Services for the prevention and treatment of roaches, ants, moths, spiders, silverfish, and rodent control services and/or bait stations
2. Annual Termite inspection, prevention, and control at identified facilities

The areas to be serviced at each location listed herein shall include all interior rooms, kitchens, restrooms, hallways, stairways, utility rooms, basements, and exterior perimeter of buildings.

Pest Control Services shall be performed at least once per month at each location and scheduled during our normal business hours.

Services for termite prevention and inspections shall be completed as agreed upon with the awarded contractor.

The contractor shall be able to perform full service without subcontracting any portion of services under this contract.

The contractor shall provide call-back services at no additional charge, when previous treatment fails to control the pests identified herein.

### **Contract Terms**

Contract will be awarded to the successful bidder for an initial one-year period, with the option to automatically renew for up to three (3) years if not canceled. Bid prices awarded must remain firm and fixed during the three (3) year period.

This request for bid identifies current facilities to be serviced by contractor, but it shall be mutually understood that the City of Tifton reserves the right to add or remove facilities as necessary during the contract term. The square footage areas identified in this bid package are approximate only and given as a guide; bidders have the opportunity to inspect facilities prior to submittal.

The City of Tifton will only make payment for services completed.

### **Contractor Requirements**

Contractor must be licensed and certified as a Commercial Pesticide Applicator by the Georgia Department of Agriculture. A copy of the current license and certification must be included in the bid response.

Contractor must have been in operation for at least one year prior to bid date and have sufficient resources to provide services requested.

### **Insurance Requirements**

Contractor must provide Commercial General Liability Insurance and Worker's Compensation insuring against claims for bodily injury, property damage, and personal injury must be provided by bidder. A certificate of insurance must be included in the bid response to ensure the bidder has adequate coverage. The awarded bidder shall be responsible for maintaining insurance coverage in force for the life of the contract.

**E-Verify Requirement**

All contractors and sub-contractors performing physical performance of services for the City of Tifton must be registered and participating in the federal work authorization program (E-Verify). The affidavit confirming compliance with O.C.G.A. § 13-10-91 must be completed and included in the bid submittal.

**Pre-Bid Meeting and Site Visit**

A **non-mandatory pre-bid meeting** will be held on **Friday, September 23 2022, 10:00 AM**, at **Tifton City Hall, located at 130 E. 1<sup>st</sup> Street, Tifton, Georgia**. Following the pre-bid meeting, contractors will also have the opportunity to visit and inspect any facility until 4:00 pm.

**Addendums**

Any bid addendums necessary for clarifications and/or amendments will be posted on the city’s website at [www.tifton.net](http://www.tifton.net) by **Friday, September 30, 2022**. It is the responsibility of the vendor to ensure they check for any addendums prior to bid submittal.

**Bid Submittal**

Bids must be submitted on the forms provided within this bid package and all required attachments must be submitted and included in the bid response.

**Deadline**

All bids must be received by **Wednesday, October 12, 2022 at 11:00 AM**. Bids received after this time will not be opened or considered. Bids must be sealed and clearly marked on the outside envelope “**Bid for Pest and Termite Control Services**”. Bids will NOT be accepted by email or fax. Bids shall be sealed and delivered to the Office of the City Manager at the below address:

Mailing Address  
Pete Pyrzenski, City Manager  
Tifton City Hall  
P.O. Box 229  
Tifton, GA 31793

or

Physical Address  
Pete Pyrzenski, City Manager  
Tifton City Hall  
130 E. 1<sup>st</sup> Street  
Tifton, GA 31794

**Bid Form**  
**Pest and Termite Control Services**  
**Bid #: 2022 - 06**

**Company Name:** \_\_\_\_\_

**Contact Person:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Telephone Number:** \_\_\_\_\_

**E-mail Address:** \_\_\_\_\_

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**Company Information**

How many years has the business been in operation? \_\_\_\_\_

Does the business have a current City of Tifton Business License?  Yes  No

**References**

To ensure bidders can meet the requirements of this solicitation, provide two (2) references of similar size who can be contacted to verify performance of services.

1.) Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

2.) Name of Organization: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone: \_\_\_\_\_

**Required Items to be Included in the Bid Submittal:**

- Vendor/Contractor Affidavit and Agreement (E-Verify)
- Certificate of Insurance
- Georgia Dept. of Agriculture License/Certification

**Monthly Pest Control Services**

Facility Name	Address	Sq Ft	Monthly Price
Leroy Rogers Sr. Center	315 W 2 <sup>nd</sup> Street	12,420	
City Hall – Myon Hotel	130 E 1 <sup>st</sup> Street	16,710	
Tift Theater	320 Main Street	7,500	
Fire (Main Station)	403 Forest Avenue	24,080	
Fire (West Station)	60 N Carpenter Rd	4,684	
Fire (North Station)	4117 Ga Hwy 125 N	7,905	
Police Department	527 Commerce Way	26,718	
ESG – Main Building	1000 Armour Road	26,047	
ESG-Building C	1000 Armour Road	9,760	
ESG-Building E	1000 Armour Road	7,550	
ESG-Building F	1000 Armour Road	3,800	
Tifton-Tift Co Landfill	445 Mitchell Store Rd	1,300	
Community Development	204 N Ridge Ave	10,528	
DDA Office	220 E 2 <sup>nd</sup> Street	2,000	
Waste Water Treatment Plant	80 Upper Brookfield Rd	6,793	

**Total Monthly Services** \_\_\_\_\_

**Annual Termite Inspection & Treatment**

Facility Name	Address	Sq Ft	Basic Service Price	Alternative Service Price
Leroy Rogers Sr. Center	315 W 2 <sup>nd</sup> Street	12,420		
City Hall – Myon Hotel	130 E 1 <sup>st</sup> Street	16,710		
Tift Theater	320 Main Street	7,500		
Fire (Main Station)	403 Forest Avenue	24,080		
Fire (West Station)	60 N Carpenter Rd	4,684		
Fire (North Station)	4117 Ga Hwy 125 N	7,905		
Police Department	527 Commerce Way	26,718		
ESG – Main Building	1000 Armour Road	26,047		
ESG-Building C	1000 Armour Road	9,760		
ESG-Building E	1000 Armour Road	7,550		
ESG-Building F	1000 Armour Road	3,800		
Tifton-Tift Co Landfill	445 Mitchell Store Rd	1,300		
Community Development	204 N Ridge Ave	10,528		
Waste Water Treatment Plant	80 Upper Brookfield Rd	6,793		
<b>Total Annual Services</b>				

**Basic Plan:** Shall include annual inspection and treatment of facility. Provide details below on service, prevention, and guarantee included in the basic plan. Attach additional information if necessary.

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**Alternative Service:** Bidder has the option to recommend an alternative termite protection plan. Describe alternative service below or attach additional information.

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**Bid Timeline**

Bid Advertised ..... September 7, 2022  
Non-Mandatory Pre-Bid Meeting ..... September 23, 2022, 10:00 AM at Tifton City Hall  
Final Issuance of Addendums ..... September 30, 2022  
Bid Due Date & Opening ..... October 12, 2022, 11:00 AM at Tifton City Hall  
Projected Award Date ..... November 2022

**Acknowledgement of Addendums**

I hereby acknowledge that I have reviewed all addendums issued, if any.

**Bid Assurance and Authorization**

I hereby acknowledge that all the information provided in this submittal is true, accurate, and complete. All additional information requested in the Invitation to Bid is attached and included.

I understand that information contained in this submittal shall be valid for 90 days from the bid closing date.

I hereby state that I have the authority to submit this bid which will become part of a binding contract if accepted by the City of Tifton. I additionally state that I have read, understand, and agree to be bound by all terms of this document.

**Submitted By:** \_\_\_\_\_

**Date:** \_\_\_\_\_

# VENDOR/CONTRACTOR AFFIDAVIT AND AGREEMENT

(This form should be fully completed & returned with your submittal)  
SB 529, SECTION 2: GEORGIA SECURITY & IMMIGRATION COMPLIANCE ACT OF 2006

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02, stating affirmatively that the individual, firm, or corporation which is contracting with the City has registered with and is participating in a federal work authorization program commonly known as E-Verify, in accordance with the applicability provisions and deadlines established in O.C.G.A. § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.02.

The undersigned contractor further agrees that, should it employ or contract with any subcontractor(s) in connection with the physical performance of services pursuant to the contract with the City of Tifton, Georgia, of which this affidavit is a part, the undersigned contractor will secure from such subcontractor(s) similar verification of compliance with O.C.G.A § 13-10-91 and Georgia Department of Labor Rule 300-10-1-.08 or a substantially similar subcontractor affidavit. The undersigned contractor further agrees to maintain records of such compliance and provide a copy of each such verification to the City of Tifton at the time the subcontractor(s) is retained to perform such service.

\_\_\_\_\_  
Contractor Name / Company Name

\_\_\_\_\_  
EEV / E-Verify ID Number

\_\_\_\_\_  
Date of Authorization

\_\_\_\_\_  
By: Authorized Officer or Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Printed Name of Authorized Officer or Agent

\_\_\_\_\_  
Title of Officer or Agent

**Sworn to and subscribed before me**  
**This \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_**

\_\_\_\_\_  
**Notary Public**  
My Commission Expires: \_\_\_\_\_

Exemption:  
By signing below, the Contractor verifies that their firm has **no** employees which makes them exempt from O.C.G.A. § 13-10-91. Contractor must submit a copy of a valid Driver's License with form.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date